The Langford Parish Council Meeting 7.00pm 9th July
Langford Village Hall

Minutes

1. **Apologies received:** All present

2. **Declarations of Interest:** None declared

3. **Minutes**: The minutes of the LPC meeting, May 2020, were agreed to be a true and accurate record of the proceedings. Cllr R K proposed acceptance, Cllr M H seconded. .

4. **Matters arising from previous meetings, not on this agenda**:
None were raised

5. **Planning**

5.1 Planning updates from the Parish
1 & 2 Lower Farm Cottages
Cllr R K reported that he had sent LPC'c comments to WODC.
The application has since been approved.

5.2 Discussion concerning formal response to WODC Feasibility Study (Doc Ref P.1486)
Cllr M H and Cllr I B presented their findings:

- needs more forward thinking design to include details of cars, bins etc.
- existing access is too constrained. An additional 23 houses would present problems for the Elms residents resulting in friction.
- in current format it would be hard to sell the project to residents
- needs to be more specific in terms of access as determined by the Transport Assessment because it does not reflect the reality of the existing traffic congestion due to a) at the school, b) local events c) Cricket Club parking
- Consultation with the both Village and Elms residents a necessary requirement, as all should see value/benefits of the scheme
- LPC requires a meaningful engagement with WODC at all stages of the project

Actions
Findings to be reported to WODC Cllr I B and Cllr M H

Signed…………………………………………………………….
Richard Kemp, Chairman

6. Highways and environment

6.1 Playground update including ROSPA inspection results

Cllr A C reported that the play bark had been laid. Cllr R K thanked Cllr A C.
Cllr M H detailed the findings of the ROSPA annual inspection. Overall, there were minor comments from the Inspector which can be easily addressed. However, there is some timber decay to Cableway, which will need remedial work.

Actions:

1. It was agreed to approach J D concerning minor repairs – Cllr R K
2. The clerk agreed to approach playground company for costs of repair to the Cableway and explore costs for quarterly inspections

6.2 Opening of the Playground

It was agreed that the playground was to remain closed until a full risk assessment had been carried out and social distancing implemented.
This was to be considered a priority.

Actions:

1. The clerk agreed to seek BHIB Insurance advice and circulate
2. Cllr R K requested a volunteer to carry our risk assessment to include signage and social distancing requirements

6.3 Discussion concerning Village Maintenance

Cllr R K said there was little to report, however spraying of weeds has been regularly carried out.

6.4 Update on the progress of the drainage plan

Cllr I B reported that the Riparian owners had been established within the Parish.

Actions:

1. Cllr I B agreed to send two letters;
   1) Riparian owners within the Parish, 2) Riparian owners' external to the Parish. shou
2. Cllr I B agreed to send a copy to Cllr R K for his input.
3. Cllr M H agreed to produce A 3 maps
4. Follow up required on blocked culverts

6.5 Update concerning Broadwell Road Path

Cllr M H reported that he had received a quotation, from the contractor, for the work to be carried out. This was agreed by all.

Actions:

Cllr R K agreed to spray a line that is to follow the roadside
Cllr M H to organise for surplus soil to be delivered to the school for the repair of verges.

6.6 Update concerning positioning of stones on the verges at the school

Cllr M H reported that the costs of moving the stones would be circa £1380 plus VAT.
M H proposed and Cllr R K seconded.

Actions:

Work to be carried out in August whilst the school is in recess. Cllr M H

Signed………………………………………………………….
Richard Kemp, Chairman

7 Update on progress of the Community Emergency Plan

Cllr I B reported that he had prepared a draft which identified the possible emergencies that may arise and the resources required to deal with them.

A discussion took place concerning how to engage parishioners , utilising google groups and the website.

Actions:

List to drawn up of contact details. Cllr I B

Additional details to be included in the final section concerning contact numbers and emergency organisation contacts . Cllr I B

8 **Business Items**

8.1 Financial report

The clerk reported:

Treasurers account £11,906.52

Business account £ 6,231.04

8.2 Proposal of grant for St Mathew's Church

Cllr R K proposed an annual grant, of £700 for the next three years,

Cllr M Harris seconded.

All agreed

Actions:

Clerk agreed to raise cheque and paperwork

9 Other business considered necessary by the Chairman

Cllr I B reported asbestos panels at the rear of the Elms garages (No 37)

Actions:

The Clerk agreed to contact Cottsway to request removal

10 Date of next meeting : September TBC

There being no further business to discuss the meeting closed at 20.44

Signed…………………………………………………………..

Richard Kemp, Chairman

Ann Tyldesley – Langford Parish Clerk ✉ langfordclerk@gmail.com

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