



Charity Commission, Mailing Section, P.O. Box 245, L69 7HD.

Telephone 051 227 4646 (5 lines)

A S H Kemp
Lockey House
Langford
Lechlade
Glos
GL7 3LF 91131

Registration number: 204255

Dear Sir/Madam

24 November 1993

CHARITY COMMISSION ANNUAL RETURN

I am writing to you as the person named in our records as correspondent for the above named charity.

Enclosed is the charity's Annual Return form which should be completed and returned together with a copy of the charity's accounts for the last financial year as soon as possible, but in any event within 6 weeks.

Please note that the form should be completed in block capitals or typescript and signed by a trustee of the charity. A business reply envelope is enclosed for your convenience.

If you are no longer associated with the charity please pass the form to the present correspondent or mark it "No longer associated" and return it to the Commission in the business reply envelope.

The Return is divided into 3 main parts. Please work through the questions in Parts A, B and C referring to the guidance notes provided. Many questions can be answered by reference to the charity's accounts. The Commissioners do not have the resources to extract information from the accounts of the 170,000 registered charities and therefore require all questions on the form to be answered. Incomplete returns will not normally be accepted and may be returned to you for completion.

If the charity has subsidiaries then questions on these will be contained in Parts E and F. Charities without subsidiaries will only receive Parts A, B, C and D.

If there have been any changes to a charity's governing document, objects, area of benefit, or bank account, of which the Commissioners have not yet been notified please provide details in a covering letter.

If you require any assistance then please telephone our Annual Return Helpline on (051) 227 4646.

Yours faithfully,

A handwritten signature in dark ink, appearing to read "R J Fries".

Richard Fries
Chief Charity Commissioner.